

From: Name : xxxxx
S/O,D/O,W/O : xxxxxxxx
CNIC No : xxxxxxxxxxxxxx
Address : xxxxxxxxxxxxxxxxxxxx
xxxxxxxxxxxxxxxxxxxxxxxx

To: The Secretary
DHA Gujranwala

Subject: **Application by Doner -Transfer in Case of Hiba Zabani Bila Ewaz of Plot File OLF/OBF/SBF No-000000, Phase-1**

(Forwarding Letter)

1. I / we have gifted my/our plot / property OLF/OBF/SBF-**000000**,Phase **1**, measuring_____, through Hiba Zabani Bila Ewaz, to _____,having CNIC No _____S/O,D/O,W/O _____, Resident of_____.

2. I / we hereby attach requisite transfer papers for your necessary action and record as follows:-

- a. Original Allocation/ Tfr Allocation, Intimation/ Tfr Intimation letter.
- b. Affidavit by the Doner, duly attested by Oath Commissioner.
- c. Undertaking by Donee to abide by DHA rules / instructions.
- d. Acceptance by the Donee on affidavit.
- e. Membership/Registration Form of Donee.
- f. Photocopy of CNIC of Doner / Donee.
- g. 2x Passport size photos of Donee.

3. Kindly transfer the above plot file in the name of aforesaid Donee.

Yours Sincerely,

Signature

Signature

Signature

FOR DHA USE ONLY

Transaction No	Tfr Approval Date	Dir's Sign and Stamp

DECLARATION BY THE DONER
(Hiba Zabani Bila Ewaz)

1. I / we, _____, having CNIC No _____,
S/O,D/O,W/O _____, Muslim, Adult, Resident of
_____, in possession of my / our full faculties and senses and of my / our
free will and without any coercion or duress, do hereby solemnly affirm and declare as under:-

- a. That I / we am / are bonafide member of DHAGujranwala, vide Membership No. **RN-** _____ as I / we was / were allotted / transferred a plot / property bearing No **OLF/OBF/SBF- 000000**, measuring _____, situated in DHA Gujranwala Phase **1**.
- b. I / we hereby surrender the original letter No **0/000** dated _____ for cancellation, which has been gifted (Hiba Zabani Bila Ewaz) to _____, having CNIC no _____, S/O,D/O,W/O _____, Resident of _____.
- c. That having relinquished said plot to DHA Gujranwala for further allotment to _____, S/O,D/O,W/O _____, the possession of the plot be handed over to the above said donee conferring exclusive ownership rights and possession of the plot.
- d. That I / we affirm and declare that name of _____ S/O,D/O,W/O _____, should be entered in the records of DHA Gujranwala, as the owner of aforesaid property.
- e. That I / we solemnly declare that I / we have no right, title or interest in said property and _____ S/O,D/O,W/O _____ is the exclusive owner of the same since _____ **2019**.
- f. That the deponent has paid Govt Taxes / Dues and also undertake to pay any additional amount as and when demanded by Govt.
- g. I / we do hereby undertake to pay Capital Gain Tax (CGT) and any other taxes as and when (even after transfer of this plot) notified by FBR, Federal / Provincial Govt, Cantt Board Gujranwala or any other authority competent to do so.

2. That, I / we further affirm and declare, that neither I / we have entered into an agreement for the sale of plot in question with any other person except the above said donee, nor any suit is presently pending in any court of competent jurisdiction and no stay order is operative against the said plot. Furthermore said plot is free from all encumbrances.

3. That whatever is stated above is true to the best of my knowledge and belief.

DEPONENT

Verification. Verified on Oath at Gujranwala this _____, day of _____, 2019 that the contents of above affidavit are true and correct to the best of my knowledge, information and belief, and that nothing has been concealed therein.

DEPONENT

<p>I / we, _____ S/O, D/O, W/O _____, Membership No RN-_____, Owner of Plot No. _____, whose signatures are given below, have executed and signed the documents for transfer (Hiba Zabani Bila Ewaz) of allotment of said Plot in the name of _____ S/O, D/O, W/O _____ _____.</p> <p>On _____ 2018</p> <p style="text-align: right;">Seller</p>

Doner

Donee

Identifier

Name:

S/O:

CNIC:

Dealer Regn No:

Contact #:

FOR DHA USE ONLY

Transfer No	Date	Sign of Transfer Officer

UNDER TAKING BY THE DONEE – HIBA ZABANI BILA EWAZ
(To Abide by DHA Rules / Instructions)

1. I / we, _____, having CNIC No _____,

S/O,D/O,W/O _____, resident of _____

_____, in possession of my / our full faculties and senses and of my / our free will and without any coercion or duress, do hereby solemnly affirm and declare as under:-

- a. That I / we have been gifted (Hiba Zabani Bila Ewaz) Plot / Property No **OLF/OBF/SBF-000000**, measuring _____, by my / our (Father / Mother/Son/Daughter/Wife) _____ S/O,D/O,W/O _____ in DHA Gujranwala Phase **1**, which has been transferred in my / our name.
- b. I / we am/ are bound to make the payment of CGT / stamp duty and all other taxes imposed by Federal / Provincial Govt, Cantt Board Gujranwala or any other authority competent to do so.
- c. I / we agree to pay the variation in development charges and plot size on demand.
- d. I / we will ensure that plot / house tax and other dues due to Cantt Board Gujranwala are paid. I / we shall not default or fail in payment of taxes and other duties of Central / Provincial Govt.
- e. I / we hereby undertake to abide by all rules, regulations / bye laws of DHA Gujranwala.
- f. I / we shall not damage the interest of the Authority and my / our act or omission shall not be detrimental to the aims and objectives as well as the reputation of DHA Gujranwala.

2. That whatever is stated above is true to the best of my / our knowledge and belief.
3. My three specimen signatures are as under:-

Signature : _____

DEPONENT

Verification

Verified on Oath at DHA Gujranwalathis _____ day of _____ 2019 that the contents of the affidavit are correct and true to the best of my / our knowledge and belief.

DEPONENT

ACCEPTANCE BY DONEE
(Hiba Zabani Bila Ewaz)

I / We, _____ S/O,D/O,W/O _____, do solemnly affirm that my Husband / Mother / Father / Son / Daughter / Wife _____ S/O,D/O,W/O _____, by means of Hiba Zabani Bila Ewaz, has / have gifted away the Plot / Property No _____ in DHA Gujranwala in my favour, and put me in possession as absolute owner of the above said property, and delivered all the documents pertaining to the above property, and that I / We have accepted the gift (Hiba).

Donee(s) _____
(Signature / Thumb Impression)

Mr / Mrs / Miss _____

S/O,D/O,W/O _____

R/O _____

Date	Sign of Transfer Officer

**UNDERTAKING BY THE REPRESENTATIVE
(Hiba Zabani Bila Ewaz)**

I, _____ S/O _____,
having CNIC No _____, having appeared at DHA Gujranwala on
behalf of Mr/Mrs _____ S/O,D/O,W/O
_____, holding CNIC No _____,
the Donee, solemnly affirm and declare as:-

- a. That Mr/Mrs _____ has been gifted (Hiba Zabani Bila Ewaz) the Plot /Property No **0000**, measuring **Marla/Kanal**, Sector **OBF/OLF/SBF**, Phase **1**, in DHA Gujranwala from his/her father/mother/brother/sister/wife Mr/Mrs _____ S/O,D/O,W/O _____, holding CNIC No _____.
- b. I undertake that the Donee of above mentioned plot is presently at out station, so cannot sign the transfer papers of said plot in DHA Office.
- c. I assure and undertake that Donee will sign all the necessary transfer documents of said property in DHA Office on first available opportunity.
- d. I further undertake that both Doner and Donee are themselves responsible for the Gift/Hiba of the said property and will not claim DHA in case of any dispute,(if arises) at any stage.

DEPONENT

VERIFICATION

Verified on oath at Gujranwala Cantt, this ____ day of _____ 2019 that the contents of the affidavit are correct and true to the best of my knowledge and belief.

DEPONENT

Date	Signature / Stamp of TO